

## Directions for Using Analysis Tool

### DIRECTIONS:

1. **Feasibility Score:** Use the feasibility rubric (below) to assign a score (1-5) that best describes the current funding opportunities for this work
2. **Project Start:** Place an “x” under only one “year” indicating the year this work needs to start.
3. **What is Needed:** Indicate what actions are needed to initiate this work: does it require new/revised statute and/or policy? or does it require implementation only? Add **Capacity Score** to indicate LEA readiness to implement.
4. **Funding Potential:** If possible, identify type and name of potential funding sources if none currently exist. For example, identify specific grant opportunities that could be pursued.
5. **Responsible Entities:** Select ONE entity who would be the primary lead or initiator of this work.
6. **Priority Score:** Use the priority rubric (below) to assign a score (1-3) that best reflects the priority/urgency of this work considering the conditions rated above.
7. **Rationale/Comments:** Provide rationale for feasibility, priority and capacity rankings; add any additional information that clarifies, supports and/or explains the group’s review of this project/initiative.

### Feasibility Scores

Score	Descriptor
1	This work is driven by <b>EXISTING STATUTE</b> and/or state board of education <b>POLICY and TIMELINES</b> i.e. must be done regardless of funds
2	This work is not driven by statute and/or policy, but can be accomplished with <b>EXISTING federal, state, and/or local funding.</b>
3	This work requires <b>REALLOCATING federal, state, and/or local funding.</b>
4	This work requires <b>NEW federal, state and/or local funding</b> in order to initiate.
5	This work should be put on hold due to <b>the LACK OF ANY potential funding source.</b>

### Priority Score

Score	Descriptor
1	<b>High Need: This is a high need project and critical to Arizona’s education reform plan.</b>
2	<b>Moderate Need: This is important, but not critical, to Arizona’s education reform plan.</b>
3	<b>Low Need: This could enhance, but is not critical, to Arizona’s education reform plan.</b>

### Capacity Score

Score	Descriptor
1	<b>High: Most LEAs have the capacity to implement.</b>
2	<b>Moderate: Some LEAs have the capacity to implement.</b>
3	<b>Low: Few LEAs have the capacity to implement.</b>